

## **Central Texas Dialogue and Deliberation Summit Facilitator's Guide**

**April 19, 2008, 9 AM to 12 Noon  
LBJ Presidential Library, Austin, Texas**

### **Desired outcomes and metrics**

**Inform:** Acquaint participants with National Coalition for Dialogue and Deliberation (NCDD) and the upcoming conference in Austin.

*Track with NCDD and record the number of participants that register for the conference.*

**Learn:** Share and capture key learning, insights, and challenges related to dialogue and deliberation in community work.

*a) Identify specific local D&D efforts that could be used as examples of NCDD's 'Seven Challenges Facing the D&D Community';*

*b) Members of the NCDD\_CenTX team (to be determined) will then document these examples (according to a format yet to be determined) for presentation at the conference.*

**Build:** Strengthen professional connections and personal relationships.

*All participants will have complete contact information for each other and will spend quality time in dialogue in small groups and with individuals from other small groups.*

*Provide the time and format for participants to identify opportunities for their continued collaboration.*

**Sustain:** Understand the assets within the Central Texas D&D network, ways to support each other, and possible next steps.

*Document in report, refer to CentTex D&D Development committee for recommendations*

## **Central Texas Dialogue and Deliberation Summit Agenda**

**8:45 – 9:00**

**Greeters**

**Mike and Robyn**

- Name tags
- Direct to food
- Inform about location of restrooms
- Check contact information

**9:00 – 9:05**

**Welcome**

**Taylor or Betty Sue**

- Welcome to the LBJ Library and thanks to Dr. Flowers for hosting
- Acknowledge and thank people for spending part of their Saturday to participate and contribute
- Recognize planning committee and facilitators
- Logistics – restrooms, and food
- Explain the role of the graphic recorder and the templates they will be using in small groups
- Introduce the table facilitators

**9:05 – 9:10**

**Lead up to today**

**Patricia**

- Overview of the interviews Jenny has conducted, how they influenced the design of the day, the report that will be produced, the work of this group will be captured for the final report.

**9:10 – 9:15**

**Overview**

**Diane**

- Why have you been asked to be here – whatever you call it (D&D) we all are involved in and want to improve how we bring people together and how we can better address the complex issues we face in our communities.

**9:15 – 9:30**

**Introductions**

**Diane**

- Go around the room and tell us your name and your affiliation. We'll have a longer introduction later. For now, we just want to put names and faces together.

**9:30 – 10:00                      Sharing our Stories                      Jenny**

- Take a moment to reflect on something that is new and good in our life that you can share with the rest of us today. Possible ways of thinking about this question are:
  - What is a new and good practice that you have learned
  - What new and good things are happening in this community
  - What is new and exciting about the work that you are doing
  - What is new and good about your practice
- Share your story with others in your **small group**
- We will have an opportunity to share the common threads in our stories with the large group and Sunni will graphically capture these for us.

**10:00 – 10:10                      Report out    Jenny**

- Call upon people to share what came up for them in telling their own story and listening to other stories about what is new and good.
- Some high positive energy can come out of this report out. Individually and collectively we create the opportunity to acknowledge and celebrate what is going well and how this state of “being” is transferable to the task at hand.

**10:10 – 10:15                      Intro to Exercise    Steven**

- This meeting is not a workshop on dialogue and deliberation techniques. Instead it is an opportunity for us to get to know each other and to document what we have done and learned. More importantly, we want to build relationships and find out how we can work together in the future.
- You will be working in small groups at five tables
- Each table has a facilitator
- You have a template prepared by Sunni where you can capture in words and pictures from your group’s dialogue.
- You will have 45 minutes for this portion and should feel free to take breaks as needed
- Goal for our time in these small groups is to share and capture key learning, insights, and challenges related to dialogue and deliberation in community work.
- After 45 minutes, we will come together to capture common themes – such as assets and resources, challenges and opportunities. Sunni will help us integrate all of the ideas we discuss in our groups and chart on our templates into a graphic narrative.

**10:15 – 11:00          Lessons and Insights**  
**Small Group Work with Templates and Facilitators**

**Facilitators (pending their acceptance): Rod Reyna, Diane Miller, Susan Schultz, Tobin Quereau, Mary Thompson**

- Think of a time when you brought people together to work on an issue or community problem. What lessons have you learned about using dialogue and deliberation for helping people work together? These may be lessons you learned from your successes or things you learned that you would do differently.
- Think also about challenges you have faced and what you would like to do better, and
- What else do you need to be more effective in using dialogue and deliberation in your work with communities?

**11:00 – 11:20          Assets and Opportunities          Taylor and Erin**  
**Reporting on Small Groups**

- Participants will post templates on glass wall and will have 3-5 minutes each (depending on number of groups) to describe their template.
- Charge the other groups: “As you listen to the groups’ posting their templates, listen for assets and opportunities. Think about the opportunities that you identified in this room that will help you in your work. Perhaps you identified asset or opportunities that involve:
  - **Connecting** with someone else in this room or someone who needs to be part of this community
  - **Participation** in an event or activity
  - **Contributing** your expertise or resources
- Make note of the ideas as they come to you. After every group describes their template we will have time for collective reflection that Sunni will capture for us in graphic form.

**11:20 – 11:40          Collective Reflection          Taylor and Erin**

- What opportunities did someone identify to **connect** with others in this room? If you also identified someone NOT in this room who should be part of this network, please write their name and your name on a card and as much contact information as you have for them. Leave the card with Mike or Robyn at the greeter table on your way out.
- Are there other events, activities, or opportunities for us to **participate** together that you identified that we should know about or that you will pursue on your own?
- What resources or expertise do you have that can **contribute** to the local D&D community and to our emerging learning community?

Consolidated by Taylor Willingham with input from Jen Meigs, Steven Fearing, Diane Miller, Sunni Brown, Charles Knickerbocker, and Erin Kreeger

**11:40 – 11:45      Next Steps      Diane**

- Overview of NCDD and 2008 Conference

**11:45 – 11:55      Meeting evaluation      Charles**

- What would you have liked to see more of in this meeting?

**11:55 – noon      Adjourn      Taylor**